

RCML Business Meeting
March 3, 2017

President Juliana Utley called the general business meeting to order at 12:30 pm.

Recognition of first-time attendees
Recognition of conferences attended

President Overview – Juliana Utley: Juliana acknowledged the RCML Executive Committee Voting Members and Ex-Officio Member.

Approval of Minutes: Sarah Pratt provided the minutes from the RCML 2016 conference business meeting, which was also distributed in the 2017 conference program. Bob Drake moved to approve the minutes, seconded by Lynn Columba. No discussion. Motion carried.

Member Coordinator’s Report – Kerri Richardson: As of December 31, 2016, there were 140 members, down from 184 in 2015. As of today there are 217 members for 2017. That includes an international member, and there is an increase in the student membership.

Treasurer’s Report – Kerri Richardson: Kerri shared a beginning balance of \$49,203 for FY2016 and an ending balance of \$39,836 for FY2016, revealing a loss for the past year. This was due to the updated web site and the journal transition. Melfried Olson moved to accept the treasurer’s report, seconded by Pat Jordan. No discussion. Motion carried.

Election Results – Juliana Utley:

Conference Committee

- Melanie Fields (2017-2020)
- Luke Foster (2017-2020)

Publications Committee - Elected

- Kathy Horak Smith (2017-2020)
- Valerie Sharon (2017-2020)

Secretary: Travis Olson (2017-2019)

President Call for Nominations – Juliana Utley: Nominations are being sought for President Elect, VP Conferences, Treasurer, Conference Committee (2), and Publications Committee (2). Onsite nomination forms can be given to Juliana Utley; you may also email your nominations to juliana.Utley@okstate.edu

VP of Conferences – Kansas Conrady: There was a first-year attendees breakfast at 7:00 am and there will be another one tomorrow morning. There were 165 registered, 76 presentations, and 23 posters. There were a total of 137 presenters. Kansas thanked the program chair, Melanie Fields, and program co-chair, Eileen

Faulkenberry, and conference chair, Kathy Horak Smith. She also thanked the conference committee members, reviewers of the proposals, and conference moderators.

Next year, the 2018 Annual Conference will be held in Baton Rouge, LA,, February 25-27, 2018 at the LSU Lod Coe Alumni Center. Proposals for 2019 and beyond are welcome.

There is a Facebook event – RCML 44th Annual Conference. Next year’s conference has been created – RCML 44th Annual Conference.

Conference Proceedings – Juliana Utley:

Juliana recognized Travis Olson, Proceedings Co-Editor, and Linda Venenciano, Co-Editor. She reported that there were 18 manuscripts accepted, with a 52.9% acceptance rate. She thanked all of the reviewers for volunteering and providing such thorough reviews. Se also thanked, and Nicholas Kaleolani Wong, editorial assistant. Se requested that any suggestions can be sent to Travis Olson or Linda Venenciano.

President Juliana Utley announced that Travis recommended Linda Venenciano to the Board to serve as 2018 Proceedings Editor. Linda has agreed to serve.

Juliana introduced Gabriel with his responsibilities and the new journal.

VP of Publications – Gabriel Matney:

The journal has been shipped, and some have been received already. He presented the new cover design and is being published by Taylor & Francis. He acknowledged Drew Polly as editor and recognized the impact on his leadership to decrease review periods. There is a new page length restriction to 25 pages with references. Also, the web site hosts the archives of all volumes of IML. He requested that members write the preferred address in the web site member profile. He invited members to serve as a reviewer for IML. He produced IML cards for members to disseminate at home institutions and other conferences to encourage colleagues to submit to IML.

Gabriel then acknowledged the Editorial Board and the Publications Committee.

Juliana Utley informed the membership that lawyers reviewed the contract with Taylor & Francis, and the contract keeps the rights of the journal with RCML. Also, she reiterated to pay dues by December to ensure the first issue of the next volume is mailed to you. She then encouraged membership to inform their library to gain access to the journal.

Gabriel called Jonathan Bostic and Bill McGalliard to report on the newsletter. Jonathan asked for members to submit to “Connection Points.” He also asked for names to them for Signal & Noise.

Memorial Scholarships –Juliana Utley:

Acknowledgement of the Memorial Scholarship Committee: Alan Zollman, Lynn Columba-Piervallo, and Travis Olson. The 2017 Awardees is as follows: in honor of James Heddens, is Rachel Bates, Redlands Community College. The 2018 Award will be in honor of Sheryl Maxwell. There will be a call for next year's committee distributed to the membership soon.

Recognition of RCML Service – Juliana Utley:

Jonathan Bostic, Conference Committee

Sean Yee, Conference Committee

Linda Venenciano - Conference Proceedings Co-Editor, 2016 – 2017

Jonathan Bostic - Newsletter Editor, 2015-2017

Travis Olson - 2017 Proceedings Editor

Kathy Horak Smith – 2017 Conference Chair

Melanie Field – 2017 Program Chair

Eileen Faulkenberry – 2017 Co-Program Chair

Sarah Pratt – Secretary, 2015-2017

Old Business – Juliana Utley:

Constitution and By-Laws. She thanked Dan Brahier, Bill Speer, Fay Zenigami and Alan Zollman for their service. The edited version will be posted on the web site for 60 days for members to review and provide any feedback. She also updated on the RCML web site.

New Business – Juliana Utley:

There will be a new award given by RCML: Distinguished Service to RCML. Also, Dan Brahier will be forming an ad hoc committee to explore Electronic Communications for RCML.

2017-2018 Strategic Goals – Juliana Utley:

- Explore/Expand Electronic Communication Strategies
 - President appoints ad hoc Electronic Communications Committee
 - Create Twitter Feeds and Facebook Page
- Update Officer and Committee Member Handbooks
 - Review Roles, Responsibilities, and Timelines
 - Scan/Digitize all Handbooks for Electronic Access
- Define What We Do Better/Differently Than Other Organizations (and how to market accordingly)

Juliana passed the gavel on to Dan Brahier (Gabriel Matney served as his stand-in).

Gabriel Matney recognized Juliana Utley for her service as RCML President (2015-2017).

Meeting adjourned at 1:25 pm.